

# LOAN AGREEMENT

FSF Loan Reference:

To: NERC FSF From:  
School of GeoSciences  
University of Edinburgh  
Grant Institute, West mains Rd  
Edinburgh. EH9 3JW

I hereby acknowledge receipt of the following equipment:

Description:

Serial Number: #

Instrument value: £

Loan value per day: £

The agreed loan period is from to . The current estimate of NERC support for your project is days at £ per day totaling £ . This estimate will be recalculated to include additional equipment to be supplied prior to deployment to and a final value will be calculated on return of the equipment to FSF when the loan termination date will be known. The final value calculated will be used by NERC for RAE purposes.

## Conditions of access to the FSF facility:

- Publication is the prime indicator of science supported by FSF and therefore, an important means by which the value of the Facility to the scientific community is judged. Investigators in receipt of a NERC FSF loan are required to supply bibliographic references and/or copies of all publications (including PhD theses and non refereed publications), which discuss or describe results obtained through the use of Facility equipment and acknowledge NERC FSF support in all publication.
- When substantial and detailed advice is given by FSF staff, when FSF post processing templates and when FSF calibration services are used this assistance should also be acknowledged or cited as appropriate in any subsequent publications. In addition, where appropriate co-authorship with FSF staff should be sought.
- Within 1 month of completion of a loan investigators must supply a Loan Report detailing any problems encountered while using FSF instruments; within one year of completion of a loan investigators must supply an interim Science Report and within 2 years of completion of a loan a Science Report. Detail of what is required in these Reports can be found on the FSF web site. You may also be requested to present your work at a FSF users seminar to be held at a future date.
- The fulfillment of the above conditions will be considered by the FSF Steering Committee in the allocation of future NERC support.

NERC FSF requires that users insure equipment for 'all risks' the duration of the loan, duration of the loan being from receipt of the equipment at the delivery address until it is received back at FSF.

**I agree:** *To the above conditions, and to abide by the conditions of the loan.*

*That all property issued under this agreement shall remain the property of the Natural Environment research council and shall be used only for the purpose for which it was issued and shall be returned to the council on completion of the work for which the property was issued.*

*That all such property shall be deemed to be in good serviceable condition when received by me.*

*That I shall not modify the existing software, nor add any additional software to the PC provided to me without first consulting the FSF Equipment Manager.*

*To undertake responsibility for all equipment loaned to me under this agreement and will take due care and attention with its transportation, deployment and operation.*

Signed \_\_\_\_\_

Date \_\_\_\_\_ On behalf of (institution) \_\_\_\_\_

SAMPLE